**Kelbrook and Sough Parish Council**

**Work Plan 2022 – Updated May 2022**

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| **Item** | **Status/comment** | **Previous** | **2019/20/21/22** | **Cost** |
|  |  |  |  |  |
| Amenity land |  | Enquiry made 2019  2021 – further enquire |  |  |
| Children’s play area – maintenance | Maintained by PBC | Inspection to be actioned | Inspection report received Sep 21 – next inspection August 2022 |  |
| Bus Shelters (5) | Signed off 2018 |  | Request inclusion of 6th – check maintenance | Sough shelter in need of repair |
| Benches | Maintained by Lengthsman  See Assets register | Identify programme of work (incl plaques) | Sough bridge removal; 2 new composite benches on order  Millenium garden benches to refurb and resite | Determine sites  KM |
| Communications   * Website * Facebook * Newsletter * Meeting with residents |  | Established  Established  Spring each year  Annual meeting | Reviewed and updated  Ongoing  To action  May 2022 | Further review June 2022 |
| Community Grants |  |  |  |  |
| Community area | Opposite church |  | Decoration agreed for certain times of the year |  |
| Conservation area   * Street signing |  | Neighbourhood Plan | Check viability | Request from Village Hall completed |
| Christmas arrangements   * Sough * Kelbrook * St Marys Star * Switch on * New Site | New lights 2018  School/Church | Repaired 2016/7/8/9  Repaired 2017  Actioned 2017,8,9, | New lights 2021; Examine extra site  New Lights 2021  Continue | Convene community consultation group for 2022 |
| Church Clock | Church | Donation | Face to be replaced Sept 2021 | Replaced Nov 2021  Inaugration coupled with Remembrance  To consider donation for replacement of lights when requested |
| Flag Post |  |  | CD discussions with RW | CD, JD  Village Hall is considering a site. Potential post identified  Harrisons contacted |
| Defibrillator x 2 |  |  | Training at VH 4/9/21 |  |
| Dog Bins |  |  | Apply to add and replace 2022 |  |

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| Lengthsman | Noted on overall plan incls bench, bus stop etc.litter picks and community days, environment tidy, planter maintenance  Engagement with residents (esp Sough) | Operators plan (more detail) | Workplan 2022 signed off – to be posted  Gardener secured | CED |
| Notice Boards |  | Agreed July 2021 | To purchase new x 2 | Order placed |
| Planning applications   * Neighbourhood Plan |  | Established Dec 2018 | Submitted to PBC | Ongoing |
|  |  |  |  |  |
| Payments   * Clerk * HMRC * Insurance * Village Hall | Rental for use of address |  | To recruit new clerk and agree payment etc | Potential recruit identified and appointed |
| Precept |  |  | 2021 – 15,000 | £15,250 applied for 4/2/2022 and received. From April 2023 payments will be made quarterly |
| Receipts |  |  |  |  |
| Queen’s Jubilee |  |  |  | Bonfire, decoration, picnic, etc See separate sheet/report |
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|  |  |  |  |  |
| Rights of way |  |  | Check signage  Programme of work | Volunteers requested to walk |
|  |  |  |  |  |
| Sough Park |  | Increased contribution 2021 | To manage change | 2021 Invoice paid May 2022 |
|  |  |  |  |  |
| Telephone Box |  |  | To repair, refurb and resite 21/22 | AS |